

BOLTON CENTRAL SCHOOL  
BOLTON LANDING, NEW YORK 12814

REGULAR MEETING  
OF THE  
BOARD OF EDUCATION

DECEMBER 13, 2010

BOLTON CENTRAL SCHOOL LIBRARY

MINUTES

1. The meeting was called to order by President Murphy at 6:33 PM.  
The Pledge of Allegiance, led by Mr. Gaddy, was recited by all.

2. ROLL CALL

Present were:

Mr. Chris Gabriels  
Mr. Dennis P. Murphy  
Mrs. Debra Peterson  
Mrs. Anna Persons  
Mrs. Kathleen Pfau

Mrs. Pamela Quigan  
Mr. Carl Schoder  
Ms. Kathleen Dennin  
Mr. Raymond Ciccarelli, Jr.  
Mrs. Angelia Smack

Public present:

Mrs. Victoria O'Donnell  
Mr. Tom Herrick  
Mr. Damian Switzer  
Mr. John Gaddy

Mr. Francisco Roca  
Mr. Dan Hull  
Mr. Steve Wilk

3. MINUTES APPROVAL

**MOTION** by Mr. Gabriels, seconded by Mr. Schoder that the Board of Education approve the minutes from the meeting held on November 8, 2010, as presented

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

Minutes  
Approval

4. COMMUNICATIONS

A. Letter of recognition – NYS Association of School Nurses. Mr. Murphy recognized Mrs. Donna DiPietro for her involvement with the NYSASN and congratulated her on a job well done with that association and Bolton Central School.

B. Letter from Judge and Duffy – Action later in the meeting

## 5. COMMITTEE REPORTS

- A. Employee Relations – Report from the November 18 committee meeting – Mr. Murphy reported discussion on contract negotiations, salary schedules, health insurance, etc. He felt that the committee set the basis on how to proceed to writing contracts.
- B. Facilities – Mr. Schoder gave a report from the November 29 and December 8 committee meetings. The committee is still awaiting the Building Condition Survey from W.P.S. and will reconvene after the report is received. On December 8, the committee met with Supervisor Conover and Mrs. Deanne Rehm. It was a positive type of meeting, discussing shared resources and mutually beneficial projects. The board committee will generate a priority list and then will have a joint brain-storming session. Mr. Murphy questioned the masonry project on the cupola.
- C. Ad-hoc Philosophy Review Committee – Report from November 15 meeting – Mrs. Quigan reported that she is please with the progress of the committee. There has been much input from multiple sources. She and Tammy Schoder will work together to consolidate ideas.  
Mr. Murphy commended the committee.
- D. Wellness Committee – Report from November 15 and November 30 meetings – Mrs. Pfau reported that the committee is updating the Wellness Policy and is planning a Wellness Week from January 10-14, 2011.
- E. Legislative – Mr. Murphy reported that he recently attended a conference with Mr. John Sipple. He shared the following web address: [nyruralschools.org](http://nyruralschools.org) Mr. Murphy also attended an informational session on the new APPR.
- F. Policy – Distribute policies to members submitted by Erie 1 BOCES and reviewed by BCS Administration
- G. Administrative
1. Middle grades and high school winter concert – December 13
  2. TRS Audit complete

## 6. INSTRUCTIONAL PROGRAM

- A. **MOTION** by Mrs. Quigan, seconded by Mrs. Persons that the Board of Education accept recommendations from the Committee on Special Education and approve Pre-School recommendations, as presented. CSE Recs  
**VOTE: ALL FAVORABLE. MOTION CARRIED.**

- B. Mr. Switzer presented a slide show of photos from the recent high school trip to New York City. He thanked the Board for their support. He also thanked the Booster Club for their support of Spirit Week which was held recently. He also showed photos of student participation.

- C. **MOTION** by Mr. Schoder, seconded by Mr. Gabriels that the Board of Education adopt the 2011-2012 Instructional Calendar, as distributed.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

Mrs. Pfau asked if the calendar would effect the scheduling/rescheduling of marking periods. She was told it would not.

(Mrs. O'Donnell left the meeting at this time.)

- D. Mr. Roca presented a tentative itinerary for a 9-day trip to Spain in April of 2012.

Approve  
Spain  
Trip

**MOTION** by Mr. Gabriels, seconded by Mrs. Peterson that the Board of Education grant preliminary approval for a Spanish Club trip to Spain in April, 2012.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

(Mr. Roca left the meeting at 7:25 PM.)

## 7. SCHOOL DISTRICT BUSINESS

- A. **MOTION** by Mrs. Persons, seconded by Mrs. Pfau that the Board of Education approve Treasurer's and Central Treasurer's Reports for November, 2010, as presented.

Treasurer's  
Reports

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

- B. **MOTION** by Mrs. Pfau, seconded by Mrs. Persons that the Board of Education approve placement of Leslie M. Leombruno on the list of approved list of substitute bus drivers. Placement is pending successful completion of requirements of Article 19-A of the NYS Vehicle and Traffic Laws.

L. Leombruno  
Sub. Driver

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

- C. Distribution of the 2011-2012 budget development schedule.

- D. Discussion pertaining to sending out a Request for Proposal for Independent/ External Auditors to conduct the annual audit. Ms. Dennin will send out RFP's after the holiday recess for Board appointment in February. Mr. Murphy initiated a conversation as to the possibility of having an Internal Audit Report as a means of assessing risk management.

There was much discussion on this topic. The Audit Committee was asked to look into the cost for such a service.

8. PUBLIC COMMENT – Nothing this month

9. BOARD OF EDUCATION ITEMS

A. Mr. Gabriels requested an Executive Session but President Murphy denied his request because Mr. Gabriels did not cite an appropriate reason for the Executive Session.

B. Mr. Murphy introduced a motion regarding the Superintendent's contract.

**MOTION** by Mrs. Quigan, seconded by Mrs. Pfau that the Board of Education formally take action to not extend the length of the current Superintendent's contract. This motion is to invoke contractual language found in paragraphs two (2) and eight (8) of the current contract, effective August 27, 2007. Supt. Contract

There were several questions and then a:

**MOTION** by Mr. Gabriels, seconded by Mr. Schoder to adjourn to Executive Session at 8:07 PM, for the purpose of discussing the motion and contractual matters.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

President Murphy returned the meeting to regular session at 9:02 PM.

10. **MOTION** by Mrs. Quigan, seconded by Mrs. Pfau to rescind their prior motion relevant to the Superintendent's Contract and table it until a future regular Board of Education meeting.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

There was discussion of scheduling an Executive Session with the school attorney on either January 4 or January 6, 2011 to discuss a contractual matter.

11. **MOTION** by Mrs. Peterson, seconded by Mrs. Persons to adjourn the meeting at 9:12 PM.

**VOTE: ALL FAVORABLE. MOTION CARRIED.**

The meeting was adjourned at 9:12 PM.

*Angelia M. Smack*

District Clerk

Board approved: 1/10/11 AMS