

**BOLTON CENTRAL SCHOOL
BOLTON LANDING, NEW YORK 12814**

**ORGANIZATIONAL MEETING
OF THE
BOLTON CENTRAL SCHOOL BOARD OF EDUCATION
MONDAY, JULY 12, 2010**

MINUTES

1. The meeting was called to order by Mr. Chris Gabriels at 6:45 pm.

2. The Pledge of Allegiance was recited by all in attendance.

3. Present were:

Mr. Chris Gabriels	Mrs. Pamela Quigan
Mr. Dennis P. Murphy	Mr. Carl Schoder
Mrs. Anna Persons	Ms. Kathleen Dennin
Mrs. Debra Peterson	Mr. Raymond Ciccarelli, Jr.
Mrs. Kathleen Pfau	Mrs. Angelia Smack

Public Present:

Mr. John Gaddy	Mr. Dan Hull	Mr. Mark Sullivan
Mrs. Susan Volkmann	Mr. Damian Switzer	Mr. Steve Wilk
Ms. Megan Baker	Ms. Lauren Colautti	Mrs. Sue Heusner
Mr. Hal Heusner	Mrs. Kathy Conover	

4. Oaths of Office were administered to all board members.

5. **MOTION** by Mrs. Quigan, seconded by Mrs. Pfau to nominate Mr. Dennis P. Murphy as School Board President for the 2010-2011 school year.

VOTE: Mr. Gabriels - Abstain
Mr. Murphy - Favorable
Mrs. Persons - Favorable
Mrs. Peterson - Favorable
Mrs. Pfau - Favorable
Mrs. Quigan - Favorable
Mr. Schoder - Favorable

MOTION CARRIED. 6 Favorable – 1 Abstain

Mr. Murphy took over running the meeting.

6. **MOTION** by Mrs. Peterson, seconded by Mrs. Persons to nominate Mrs. Kathleen Pfau as Vice-President for the 2010-2011 school year.

VOTE: Mr. Gabriels - Abstain
Mr. Murphy - Favorable
Mrs. Persons - Favorable
Mrs. Peterson - Favorable
Mrs. Pfau - Favorable
Mrs. Quigan - Favorable
Mr. Schoder - Favorable

MOTION CARRIED. 6 Favorable – 1 Abstain

7. A. **MOTION** by Mr. Schoder, seconded by Mrs. Quigan that the Board of Education appoint Angelia M. Smack as District Clerk for the 2010-2011 school year.
Mr. Murphy asked to change the motion to only appoint Mrs. Smack until the end of August, however, Mr. Schoder and Mrs. Quigan declined to change the motion.

VOTE: Mr. Gabriels - Favorable
Mr. Murphy - Opposed
Mrs. Persons - Abstain
Mrs. Peterson - Favorable
Mrs. Pfau - Opposed
Mrs. Quigan - Opposed
Mr. Schoder - Favorable

**MOTION
RESCINDED
8/23/2010
Mrs. Smack was appointed
for the 2010-2011 school
year.**

MOTION NOT CARRIED. 3 Favorable – 3 Opposed - 1 Abstain

MOTION by Mr. Murphy, seconded by Mrs. Quigan that the Board of Education appoint Angelia M. Smack as District Clerk for a 60 day period until August 31, 2010.

Mr. Ciccarelli made note that it was only 50 days until the end of August so the motion was changed to a 50 day period from July 12 through August 31, 2010.

VOTE: Mr. Gabriels - Opposed
Mr. Murphy - Favorable
Mrs. Persons - Abstain
Mrs. Peterson - Favorable
Mrs. Pfau - Favorable
Mrs. Quigan - Favorable
Mr. Schoder - Opposed

MOTION CARRIED. 4 Favorable – 2 Opposed - 1 Abstain

MOTION by Mrs. Persons, seconded by Mrs. Quigan that the Board of Education appoint the following school district officers:

- B. Assistant District Clerk – Donna B. Snyder
- C. District Treasurer - Kathleen J. Dennin
- D. Deputy District Treasurer - Dawn E. Robinson
- E. Claims Auditor - Diane C. Burkhardt
- F. Central Treasurer of Student Accounts - Kathleen J. Dennin

VOTE: ALL FAVORABLE MOTION CARRIED.

8. Oaths of Office were administered to District Officers in attendance.
9. A. **MOTION** by Mr. Schoder, seconded by Mrs. Pfau to select the following Board Committee Assignments for the 2010-2011 school year:
Policy/Academic - Mrs. Persons, Mrs. Pfau, Mrs. Quigan
Legislative - Mr. Murphy, Mrs. Peterson
Building/Facilities - Mr. Gabriels, Mrs. Pfau, Mr. Schoder
Employee Relations - Mr. Gabriels, Mr. Murphy, Mr. Schoder
Hospitality- Mrs. Persons, Mrs. Quigan
Audit - Mr. Murphy, Mrs. Persons, Mrs. Peterson
Representative to Wellness Committee – Mrs. Pfau
VOTE: ALL FAVORABLE. MOTION CARRIED.

- 9 B. **MOTION** by Mrs. Pfau, seconded by Mrs. Quigan to approve the Audit Committee Charter, as presented.
VOTE: ALL FAVORABLE. MOTION CARRIED.
10. **MOTION** by Mrs. Persons seconded by Mrs. Pfau that the Board of Education make the following appointments for the 2010-2011 school year:
- A. Collector of Taxes - Dawn E. Robinson
 - B. School Physician - Hudson Headwaters Health Network
 - C. School Dentist - Hudson Headwaters Health Network
 - D. Independent Auditor - Jenkins, Beecher & Bethel LLP, C.P.A.'s.
 - E. Official Depository
RESOLVED, that all funds of the Board of Education, Bolton Central School District shall be deposited in the TD Bank and designated for deposit for all monies received by the Treasurer in accordance with amendments of Section 1719 and 1920 of the Education Law relative to signatures required for all disbursements of money, said bank authorized to pay only checks signed by the Treasurer or Deputy Treasurer of said Board, effective July 1, 2009 through June 30, 2010.
 - F. Official Newspaper - Glens Falls Post Star
 - G. School Attorney - Judge & Duffy, P.C.
VOTE: ALL FAVORABLE. MOTION CARRIED.
 - H. **MOTION** by Mr. Gabriels, seconded by Mrs. Peterson that the Board of Education make the following appointment for the 2010-2011 school year:
Purchasing Agent - Ms. Kathleen J. Dennin
Mrs. Quigan asked if this appointment would cause a conflict of interest. There was a discussion and Mr. Gabriels suggested that the Audit Committee review other options.
MOTION by Mrs. Persons, seconded by Mrs. Quigan that the Board of Education make the following appointments for the 2010-2011 school year.
 - I. Committee on Special Education, as attached
 - J. Committee on Pre-School Special Education, as attached
 - K. Records Management Officer - Mrs. Angelia M. Smack
 - L. Census Enumerator – Ms. Joan Baldwin
VOTE: ALL FAVORABLE. MOTION CARRIED.

11. Authorizations

MOTION by Mrs. Persons, seconded by Mrs. Quigan that the Board of Education approve the following authorizations:

A. Designate Petty Cash Accounts as follows:

Main Office	-	\$100.00
Cafeteria	-	\$ 50.00
Transportation	-	\$100.00

B. Designate the Mileage Reimbursement Rate at \$.50 per mile.

C. Designate the per mile rate for the use of school transportation by any agency other than the Bolton Central School District; the per mile charge to be in addition to driver costs;

- Town of Bolton Recreation Commission and local nonprofit organizations - \$ 2.00 per mile
- All other agencies - \$ 4.00 per mile

D. Designate the Superintendent to authorize staff attendance at workshops, conferences, etc.

E. Readopt all current policies from previous years.

VOTE: ALL FAVORABLE. MOTION CARRIED

12. **MOTION** by Mr. Gabriels, seconded by Mrs. Persons that the Board of Education approve the following:

Resolved, that the District Treasurer be empowered to place monies in a CLASS account, a savings account, a Certificate of Deposit or any other approved form of investment within the guidelines of good money management in an approved depository in order to maximize interest income in accordance with guidelines of the Comptroller of the State of New York.

VOTE: ALL FAVORABLE. MOTION CARRIED.

13. **MOTION** by Mrs. Persons, seconded by Mrs. Peterson that the Board of Education adopt the attached schedule for Board meetings for the 2010-2011 school year, meetings to start at 6:30 PM, except as noted.

VOTE: ALL FAVORABLE. MOTION CARRIED.

BOARD OF EDUCATION
MEETING SCHEDULE

2010-2011

Monday, August 23, 2010
Regular Meeting

Monday, March 14, 2011
Regular Meeting

Monday, September 13, 2010
Regular Meeting

Monday, April 11, 2011
Regular Meeting

Monday, October 18, 2010
Regular Meeting

Monday, May 9, 2011
BCS Budget Presentation
& Regular Meeting

Monday, November 8, 2010
Regular Meeting

Tuesday, May 17, 2011
Special Meeting - 8:15 PM
Budget Vote / Board Election

Monday December 13, 2010
Regular Meeting

Monday, June 6, 2011
Regular Meeting

Monday, January 10, 2011
Regular Meeting

Monday, July 11, 2011
Regular Meeting
Organizational Meeting

Monday, February 14, 2011
Regular Meeting

MEETINGS WILL BEGIN AT 6:30 PM UNLESS OTHERWISE NOTED, AND BE HELD IN THE BCS LIBRARY (ROOM 215).

(Tentative Date for WSWHE BOCES Budget Vote and Board Election is April 25, 2011, which is a day that BCS is closed.)

- 14. **MOTION** by Mrs. Persons, seconded by Mrs. Quigan that the Board of Education adjourn the Organizational Meeting at 7:25 PM.
VOTE: ALL FAVORABLE. MOTION CARRIED.

Angelica M. Smack
District Clerk

Board approved: As amended 8/23/2010 AMS