

Bolton Central School
Bolton Landing, NY 12814
Request for Recommendation



Student's Name: _____

Teacher's Name: _____

I am applying to college and would like to request a letter of recommendation.

Please submit the letter directly to the Guidance Office. *(Letters may be sent as an email attachment but you still will have to provide a hard copy to the Guidance Office).*

Student Signature _____ Date: _____

A recommendation from one who knows a candidate and his/her personal qualities is of great help in understanding the candidate. Particular focus might be on evidence about character, relative maturity, independence, values and special talent or quality he/she possesses.

Please return this form along with your letter of recommendation within three weeks of receiving.

Describe what you enjoy most about the class.

What specifically about this class and or teacher made you decide to ask him/her for a letter of recommendation?

Do you currently have a college major in mind?

Tell me something about yourself that I didn't already know.